

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM #303C, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, MAY 2, 2012

AGENDA

Call meeting to order.

- I. Approval of the agenda.
- II. Approval of the April 11, 2012 and April 17, 2012 Administration Committee meeting minutes. (enclosed)
- III. Public Comment.
- IV. Current and future Courthouse/Jail Complex maintenance issues – Steve Wells.
- V. Presentation of April claims.
- VI. Old Business:
 - A. Courthouse Repairs.
 1. Update on Tuckpointing Project.
 2. Update on Roof Repair Project.
 3. Update on DCEO Courthouse Repair Grant.
 - B. Review of Worker’s Compensation Cost Sharing.
- VII. New Business:
 - A. Health Care Plan Fund Reports:
 1. April Fund Balance & Medical Claims Reports. (available at mtg.) March claims, reinsurance, loss control & administration expense reports. (enclosed)
 2. Recommendations from Health Care Plan Advisory Committee.
 3. Recommendation for Mammogram Program. (enclosed)
 - B. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, June 6, 2012, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.

MEETING NOTICE
EXECUTIVE COMMITTEE
NORTH COURT JURY ROOM 102J, JUDICIAL WING
HENRY COUNTY COURTHOUSE
8:00 A.M., SATURDAY, MAY 5, 2012

AGENDA

Call meeting to order and approval of agenda.

- I. Approval of April 14, 2012 and April 25, 2012 minutes. (enclosed)
- II. Public Comment.
- III. Standing Committee Reports.
 - A. Public Safety Committee.
 - B. Plan/Dev Committee.
 - C. Health & Social Services Committee.
 - D. Administration Committee.
 - E. Transportation Committee.
 - F. Communications Committee.
 - G. Finance Committee.
- IV. Old Business:
 - A. Revisions to the Rules of the County Board.
 1. Review Committee Standing Committee Section of Rules of County Board.
 2. Discussion Regarding Guide for Board Members.
- V. New Business:
 - A. Distribution of Committee Information.
- VI. Executive Board Comments.
- VII. County Board Chairman Comments.
- VIII. Next meeting date/time/location: Saturday, June 9, 2012, 8:00 A.M., North Court Jury Room 102J, Judicial Wing, Courthouse.
- IX. Adjournment.

MEETING NOTICE
COMMUNICATIONS COMMITTEE
THIRD FLOOR ROOM 303C
HENRY COUNTY COURTHOUSE
3:30 P.M., TUESDAY, MAY 1, 2012

AGENDA

Call meeting to order and approval of agenda.

- I. Public Comment.
- II. Approval of the April 3, 2012 Communications Committee minutes.
(enclosed)
- III. Data Processing claims for the month of April 2012.
- IV. Computer Services Report.
 - A. Website Rewrite Update.
- V. Legislative Report:
 - A. Legislative issues and concerns.
 - B. Next UCCI Meeting is May 21, 2012.
- VI. Requests for the purchase of Goods and Services.
- VII. Old Business:
- VIII. New Business:
 - A. Illinois Policy Institute's Local Transparency Project –Jon Zahm.
- IX. Next meeting date/time: Tuesday, June 5, 2012, 3:30 p.m., Board Conference Room #303C, Courthouse.
- X. Adjourn meeting.

MEETING NOTICE
 FINANCE COMMITTEE
 BOARD CONFERENCE ROOM 303C
 HENRY COUNTY COURTHOUSE
 5:00 P.M., MONDAY, MAY 7, 2012

AGENDA

Action Needed

Informational

	X	I. Call meeting to order.
X		II. Approval of agenda.
	X	III. Introduction of Guests.
	X	IV. Public Comment.
X		V. Approval of the April 16, 2012 Finance Committee meeting minutes. (enclosed)
		VI. Presentation and/or Reports.
	X	A. Assessor - Lindi Kernan
	X	B. County Clerk/Recorder - Barb Link (Financial Manager)
		C. Treasurer - Rich VerHeecke
	X	1. Status of General Fund Bank Account Changes.
	X	2. Status on Formal Appointment of Chief Deputy.
	X	3. Status on Investment Policy Revisions.
	X	4. Status on FY11 Mobile Home Tax Distribution.
	X	5. Status on Revisions to Tax Buyer Agreement.
	X	6. Status on Bank Account Signor Changes.
X		D. Place on File County Clerk and Treasurer's Reports.
		E. Sheriff's Business
	X	1. Monthly Report by Day of the housing of out-of county/ Federal inmates. March total: 25.58)
	X	2. FOP Contract Outcome.
		VIII. Accounting Department's April Reports.
X		A. April Revenue & Expenditure Reports.
	X	1. Summary of Revenue.
		a. Public Comment.
	X	2. Summary of Expenditures.
		a. Public Comment.
X		B Approval of County Accounts.

XI. Current Budget Discussion.

- X A. Non-Budgeted Expenses/Revenues.
- X B. Unexpected or Unrealized Budgeted Expenses or Revenues.
- C. Review of Potential Budget Effects of Action Taken at April Standing Committee Meetings.

XII. Old Business.

- X A. Review Ability to Bundle Department Expenditures.
- X B. Copier & Multifunction Device Audit. (held over until the May Finance meeting)
- X C. Review of FY13 Budget Calendar. (distributed at April mtg)
- X D. Revision to Accounting Procedures. (approved at April mtg)

XIII. New Business.

- X A. Draft FY13 Budget Policy Resolution. (draft enclosed)
- X B. FY13 IMRF Rate. (materials enclosed)
- X C. Draft FY11 Audit Report. (available at meeting)

- X XIV. Next regular meeting date/time/location: Monday, June 11, 2012 at 5:00 p.m., Board Conference Room #303C, Henry County Courthouse.

- X XV. Adjournment.

Health and Social Services Committee

Agenda for Wednesday, May 2, 2012

6:00 p.m.

1. Additions or corrections to May 2012 agenda
2. Approval of April 2012 minutes
3. Public Comment
4. Census- as of April 26th resident census is 102
5. Employee updates- new hires, terminations, and monthly safety report
6. Public Aid- last payment received was for September 2011, total owed at this time is \$792,009.84
7. Renovation project continues, windows installed and inside work beginning
8. Telephone harassment
9. Illinois Department of Public Health final survey results
10. Approval of bills
11. Next meeting- Wednesday, June 6th, 2012 at 6:00 p.m

Health and Social Services Committee Minutes

Wednesday, April 4, 2012

6:00 p.m.

Present: Mary Bergren, administrator; Karen Urick, chair; Muriel Weber; Jan May;
Absent: Rebekah McCaw

1. Meeting began at 6:00 p.m.

Weber moved to approve the amended agenda seconded by May.

May moved to approve the March 2012 minutes and Weber seconded.

2. Census

As of April 4 the census is 101.

3. Public Relations

Country Financial completed their yearly review of daily nursing home costs for semi-private rooms as of March 2012. Once again, Hillcrest has the lowest daily cost of all nursing homes on the list for each level of care and is one of only 3 nursing homes on the 8 home list that is rated at 5 stars.

4. Employee updates

Two part-time dietary staff were hired to replace 2 part-time employees that moved on. There were 4 self terminations.

5. Public Aid

The last payment that was received was for September 2011 for \$149,492.10. Public Aid owes Hillcrest \$701,643.62.

6. Review of County Nursing Home Association Lobbyist Report

a. Bed Tax Increase - A final decision on incentives from the bed tax will probably come after some reimbursement resolutions have occurred.

b. Expedited Payment Status - A meeting was recently held with the State Comptroller's office regarding expediting county nursing home payments. Efforts are being made to convince HFS that expedited payments to county nursing homes are needed.

c. HB 5504 -

This bill revives the mechanism required for a county nursing home to either cease operations or lease their facility. This bill overrides the referendum and extraordinary vote requirements. The was not called, but it could resurface before the the legislature adjourns on May 31.

7. Renovation Project Update

Currently roofing both west and east additions. The front is framed in and an improvement to the previous entrance was noted. The suggested completion date of May 1 is still in place but will probably have to be amended.

8. Revisions to County Board Standing Committee Structure

Discussion regarding changing the name of the Health and Social and Service committee to Hillcrest Home Committee was discussed and met with favorable comments. The Health and Social Service committee has only been in regards to Hillcrest Home operations for several years.

9. Illinois Department of Public Health Survey

The annual Department of Public Health Survey for Nursing and Life Safety occurred from March 19 - March 26. Considerable time was spent going over the preliminary report and findings will be made public upon receipt of final report.

8. Approval of Bills

Weber moved to approve February bills of \$596,538.05, May seconded. Bills are higher this month due to 3 payrolls in the month and two payments made to Hillebrand construction.

9. Next Meeting is Wednesday, May 2nd at 6:00 p.m.

Meeting was moved to adjourn at 7:05 p.m. by May, seconded by Weber.

MEETING NOTICE
PUBLIC SAFETY COMMITTEE
COURTROOM 103J, JUDICIAL WING, COURTHOUSE
5:30 P.M., TUESDAY, MAY 1, 2012

AGENDA

Call meeting to order and approval of agenda.

- I. Public Comment.

- II. Approval of the April 10, 2012 Public Safety Committee meeting minutes. (enclosed)

- III. Review and recommend April 2012 claims.

- IV. Presentation:
 - A. Public Safety issues - Sheriff Jim Padilla
 1. Out-of-County/INS/Federal Inmates Report.
 2. Update on Scheduling Revision.

- V. Old Business:
 - A. Emergency Management Agency Department Grant Requirements.
 1. Staffing Plan.

- VI. New Business:
 - A. Henry County Firearms Safety Training Class.

- VII. Next regular meeting date/time/location: Tuesday, June 5, 2012, 5:30 p.m. Courtroom 102J, Judicial Wing, Courthouse.

- VIII. Adjourn meeting.