

HILLCREST HOME
HENRY COUNTY OWNED AND OPERATED

EMPLOYMENT APPLICATION

Hillcrest Home is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability.

EMPLOYMENT HISTORY

List all employments, starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name	Salary
Employed Until / /	Employer Address	Job Title	Employer Phone
Duties & Responsibilities		Reason for Leaving	

Employed From / /	Employer Name	Supervisor Name	Salary
Employed Until / /	Employer Address	Job Title	Employer's Phone
Duties & Responsibilities		Reason for Leaving	

Employed From / /	Employer Name	Supervisor Name	Salary
Employed Until / /	Employer Address	Job Title	Employer's Phone
Duties & Responsibilities		Reason for Leaving	

REFERENCES

List the names of three persons not related to you whom you have known at least one year.

Name:	Occupation:	Telephone # :
1.		
2.		
3.		

CERTIFICATION & AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from any liability for any damage that may result from furnishing same to you.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with the Company is intended to create an employment contract between the Company and myself and does not bind either party for any specific period regarding employment. I understand that if I am hired, my employment will be conditional for up to three months pending the results of a Criminal Background Check.

If employed, I will be required to provide original documents that verify my identity and right to work in the United States under the Immigration Reform and Control Act (IRCA) of 1986. The document(s) provided will be used for completion of Form I-9.

I hereby acknowledge that I have read and agree to the above statements.

Signature

Date

FOR OFFICE USE

Approved by:	Position hired for:	Full-time: _____ Part-time: _____ Starting Date: _____	Starting Salary: Shift: Differential:
Reference Check #1:		Reference Check #2:	